

# Spanish Text Translator

**Internship Department:** Education – Youth and Community Programs

**Objective:** The Nature Museum's Youth and Community Programs include environmental education, summer camps, and computer and technology classes in various communities. The Nature Museum would like to expand its reach to Spanish-speaking communities. The intern will edit and expand current Spanish literature as well as develop new written translations of science, education, or technology text.

**Responsibilities:** Work cooperatively with an Educator to edit, research, and create written translations of education materials, excluding museum exhibit signage/labels. The intern will use various resources to develop and translate text from English to Spanish. Possible offsite observation of community programs is an option.

**Final Product:** The final product may vary based on intern's interest. It may include, but not limited to, flyer translations, Spanish science vocabulary, animal biographies, or full lesson plan translations. Translated text will be utilized and implemented during the summer camp sessions and/or fall community programs by museum staff.

## **Qualifications:**

- Fluency in English and Spanish in reading, writing and speaking. Native Spanish fluency and cultural competency is strongly preferred.
- Knowledge and interest in science and nature is a plus, but any necessary research materials will be provided
- Research skills, including ability to use dictionaries/thesauruses, libraries, the Internet, and other materials for research
- Organizational skills and an aptitude for organizing information in a simple, usable, and amendable fashion
- Basic computer skills
- Past experience translating text is also a plus

**Minimum GPA:** 2.8

**Desired year in school:** All are welcome

**Compensation:** Unpaid

**Desired majors:** Education, Communication, Science, Environmental Science, Computer Technology, Spanish, or Community/Cultural Studies

**Time Commitment:** 10-20 hours per week, flexible times



**How to Apply:** The following materials are required in order for your application to be considered:

1. Completed Application on Survey Monkey
2. Resume
3. Cover Letter
4. Letter of Recommendation

Complete the intern application at <http://www.surveymonkey.com/s/2NBV8YG>. Submit all other materials via email to [internships@naturemuseum.org](mailto:internships@naturemuseum.org). It is best to submit your documents as attachments in PDF format to prevent file corruption. Letters of recommendation should be sent as attachments directly from the recommender to [internships@naturemuseum.org](mailto:internships@naturemuseum.org). Letters emailed from the applicant will not be accepted.

**Application Deadline:** August 31