

# Graphic Design Intern

**Internship Department:** Exhibits and Design

**Objective:** To assist the senior graphic designer in the design and production of print collateral and general signage as a junior level designer. Projects can include marketing materials (brochures, postcards, flyers), signage, and exhibit related projects.

**Responsibilities:** Provide production and design support for the exhibits and marketing departments. Tasks will range from production on near complete projects to designing templated projects to creating new print pieces that maintain the Museum's brand. Assist in archiving finished projects.

**Final Product:** The intern will obtain hands-on, real life work experience and a portfolio boost.

## **Qualifications:**

- Strong familiarity with industry standard software: Illustrator, PhotoShop, InDesign, Quark.
- Strong design and typography skills and attention to detail
- Strong verbal and written communication skills
- Must be currently pursuing a degree in graphic design or have graduated recently from such a program
- Knowledge of environmental design is a plus
- Interest in environmental topics is also a bonus

**Minimum GPA:** 3.0

**Desired year in school:** Senior or recent graduate

**Compensation:** Unpaid

**Desired majors:** Graphic Design

**Time Commitment:** 10-20 hours per week, weekdays only

**How to Apply:** The following materials are required in order for your application to be considered:

1. Completed Application
2. Resume
3. Cover Letter
4. Letter of Recommendation



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**NATURE  
MUSEUM**

*The Museum of the Chicago Academy of Sciences*

Complete the intern application at <http://www.surveymonkey.com/s/2NBV8YG>. Submit all other materials via email to [internships@naturemuseum.org](mailto:internships@naturemuseum.org). It is best to submit your documents as attachments in PDF format to prevent file corruption. Letters of recommendation should be sent as attachments directly from the recommender to [internships@naturemuseum.org](mailto:internships@naturemuseum.org). Letters emailed from the applicant will not be accepted.

**Application Deadline:** August 31

Contact Jill Doub, Manager of Volunteers and Interns, with any questions at [jill.doub@naturemuseum.org](mailto:jill.doub@naturemuseum.org) or 773-755-5142.