

Early Childhood Program Intern

Internship Department: Public Programs

Objective: To work directly with experienced museum educators and gain experience in early childhood program development. The intern will experience how museum programs operate and develop curricula. The intern will develop interpretive, project management, and organizational skills.

Responsibilities:

Program Planning and Development

Assist in the development and expansion of early childhood programming.

Through collaboration and individual research, the intern will help develop unique, nature-based experiences for young children and their caregivers. Program planning and development will consist of creating program concepts, themes, curriculum, and early childhood resources for volunteers and staff.

Direct Work with Families

Intern will help facilitate fee-based early childhood classes. These interactions will be an important component to the evaluation and development process.

Final Product: Environmentally-themed activities geared towards children ages 1 to 4 that incorporate hands-on activities, sensory development, and inspire affection for animals, plants, and nature concepts.

Qualifications:

- interest in informal education settings, early childhood education, and/or child development
- Rudimentary understanding of and respect for learning styles and teaching techniques
- Knowledge of science and nature is a plus, but research materials will be provided
- Must have organizational skills and an aptitude for organizing information in a simple, usable format
- Excellent written and verbal communication skills
- Must be willing to work with diverse groups of people including educators, volunteers, and early childhood students

Minimum GPA: 3.0

Desired year in school: Junior, Senior, Grad

Compensation: Unpaid

Desired majors: Early Childhood Education, Environmental Education, and/or Child Development

Time Commitment: 15-20 hours per week, weekdays. Days to be determined. Schedule is somewhat flexible.



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The Museum of the Chicago Academy of Sciences

How to Apply: The following materials are required in order for your application to be considered:

1. Completed Application
2. Resume
3. Cover Letter
4. Letter of Recommendation

Complete the intern application at <http://www.surveymonkey.com/s/2NBV8YG>. Submit all other materials via email to internships@naturemuseum.org. It is best to submit your documents as attachments in PDF format to prevent file corruption. Letters of recommendation should be sent as attachments directly from the recommender to internships@naturemuseum.org. Letters emailed from the applicant will not be accepted.

Application Deadline: August 31

Contact Jill Doub, Manager of Volunteers and Interns, with any questions at jill.doub@naturemuseum.org or 773-755-5142.